

Cite it right!

QAIS

MLA 7

Know

that we should cite



**KEEP
CALM
AND
CITE YOUR
SOURCES**

Know

why you should cite



Show respect for the work of others.



Establish the credibility and authority of your knowledge and ideas.



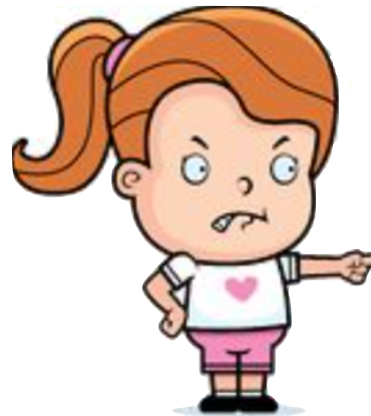
Show and receive proper credit for your research process.



Demonstrate that you are able to use reliable sources and critically assess them to support our work.



Allow the reader to recognize your original work from the work of others who have contributed to what you have created.



Share the blame if your work was wrong, and make sure that if your source got it wrong that they take the blame!

Academic honesty builds academic integrity

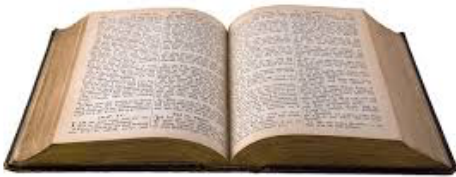
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How to know ...

what you are citing



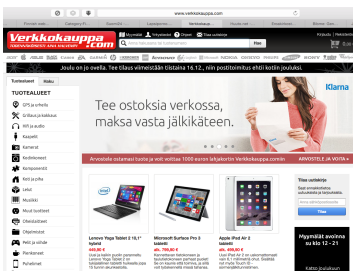
a basic printed book.



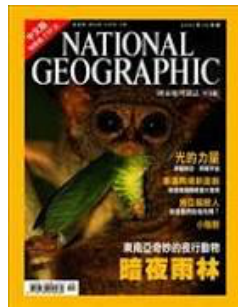
a printed newspaper



an online newspaper



web site or web pages



printed magazine



on-line magazine



e-book



academic journal



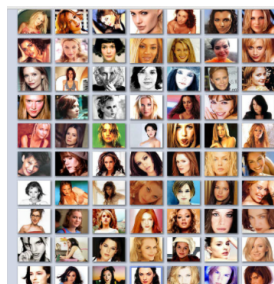
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interviews



encyclopedia article



images



TV



video

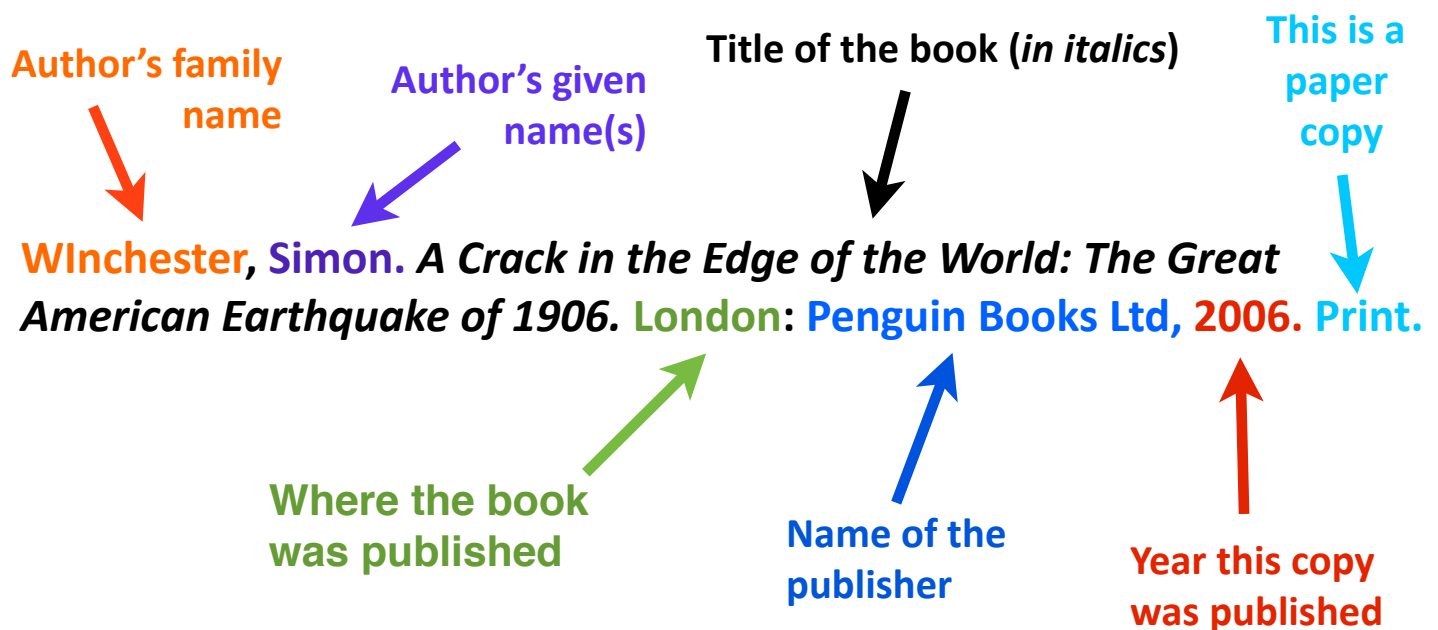
How to make ... in-text citations

What you are citing	In-text citation
The entire work (or a work that has no page numbers)	In his article "Allston Gothic," local historian Peter Jackson demonstrates how completely the neighborhood's gruesome past has been forgotten by its residents. OR A recent newspaper article demonstrated just how thoroughly the neighborhood's gruesome past has been forgotten by its residents (Jackson).
A specific page	(Legolas 70)
If the author's name is included in the text of the sentence where the citation takes place	Gimli has argued this point (190-210).
Multi-volume set	(Baggins 2: 112-14) "2" is the volume number.
A work with a group author	(National Geographic 32)
No author "None to Claim Their Bones: Relics of an Old Brooklyn Graveyard." New York Times 8 Apr. 1888: 3-4. ProQuest Newspapers. Web. 10 June 2006.	("None to Claim Their Bones" 3) If the title contains a colon, only use the text before the colon.

How to cite ... a basic printed book

Basic book (one author)

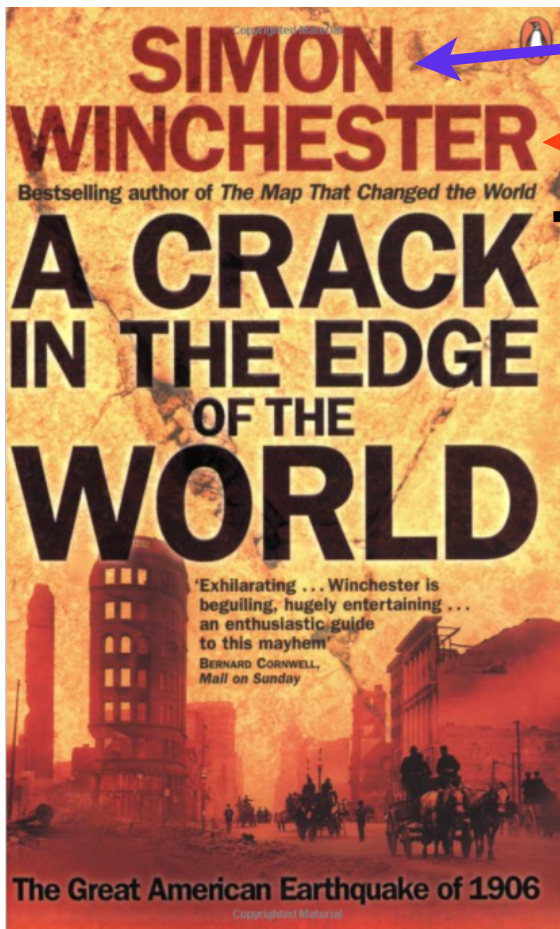
Winchester, Simon. *A Crack in the Edge of the World: The Great American Earthquake of 1906*. London: Penguin Books Ltd, 2006. Print.



Number of authors	Example for works cited list	In text citation example
1	Winchester, Simon	(Winchester 73)
2	Martin, Jonathan A., and Christopher Jackson.	(Martin and Jackson 127-28)
3	Hughes, Jane C., Elizabeth V. Brestan, and Linda Anne Valle.	(Hughes, Brestan, and Valle 2-3)
4 or more	Fontela, Pablo, et al. Only the first name needs to be cited, but add "et al" Latin for "and others").	(Fontela et al. 153-54)

How to cite ... a basic printed book

Basic book (one author)



Author's given
name(s)

Author's
family name

Title of the book

If you are
unsure about
any details,
ask a librarian
or teacher

Publication year
and edition are
important as books
are changed to
correct mistakes or
to incorporate new
ideas and
evidence.

Use the city
where the book
was published

Giving the correct
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publishing city is
important because
different versions
can have different
page numbers.

Name of the
publisher

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Penguin Group (NZ), cnr Airborne and Rosedale Roads, Albany, Auckland 1310, New Zealand
(a division of Pearson New Zealand Ltd)
Penguin Books (South Africa) (Pty) Ltd, 24 Sturdee Avenue, Rosebank, Johannesburg 2196, South Africa
Penguin Books Ltd, Registered Offices: 80 Strand, London WC2R 0RL, England
www.penguin.com

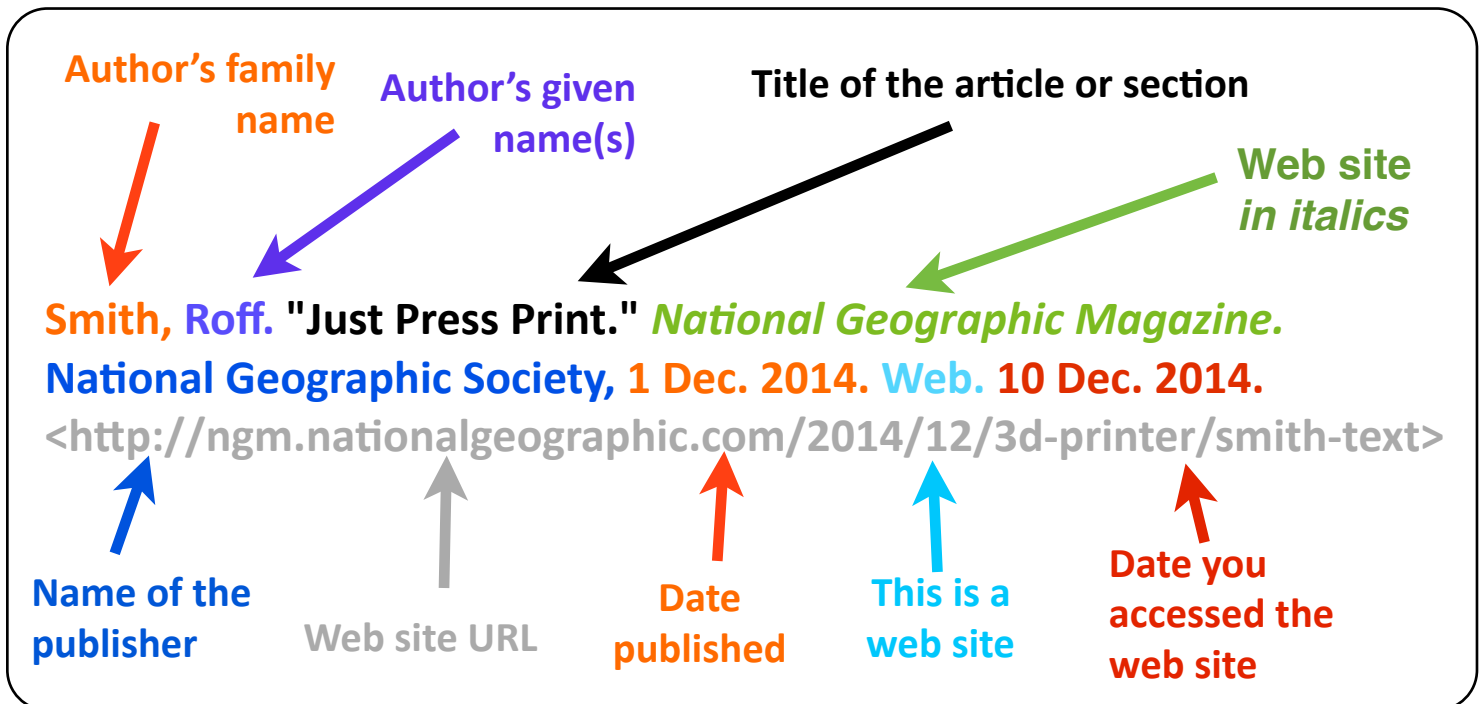
First published by Viking 2005
Published in Penguin Books 2006

Year this
copy was
published

How to cite ... a web site

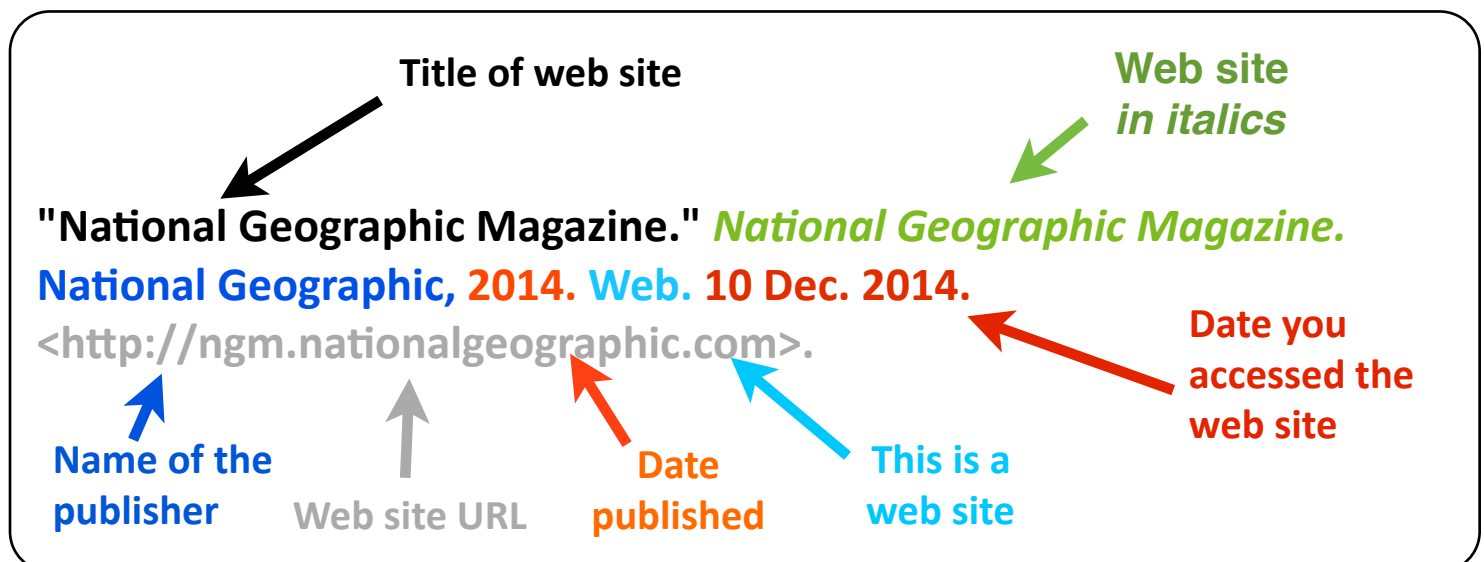
Section of a web site

<http://ngm.nationalgeographic.com/2014/12/3d-printer/smith-text>



Entire web site

<http://ngm.nationalgeographic.com>



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How to cite ... a web site

Section of a web site

<http://ngm.nationalgeographic.com/2014/12/3d-printer/smith-text>

Web site URL

The screenshot shows the top portion of a National Geographic article. Annotations include:

- Section of a web site:** A box around the URL <http://ngm.nationalgeographic.com/2014/12/3d-printer/smith-text>.
- Title of the article:** A box around the article title "Just Press Print".
- Date published:** A box around the text "Published: December 2014".
- Author's given name(s):** A blue arrow points to "By Roff Smith".
- Author's family name:** An orange arrow points to "Smith" in "By Roff Smith".
- Name of the publisher:** A blue arrow points to the National Geographic logo and name at the bottom.

The article content includes the title "3-D Printer", the sub-headline "As epoch-making as Gutenberg's printing press, 3-D printing is changing the shape of the future.", and the byline "By Roff Smith".

Name of the publisher



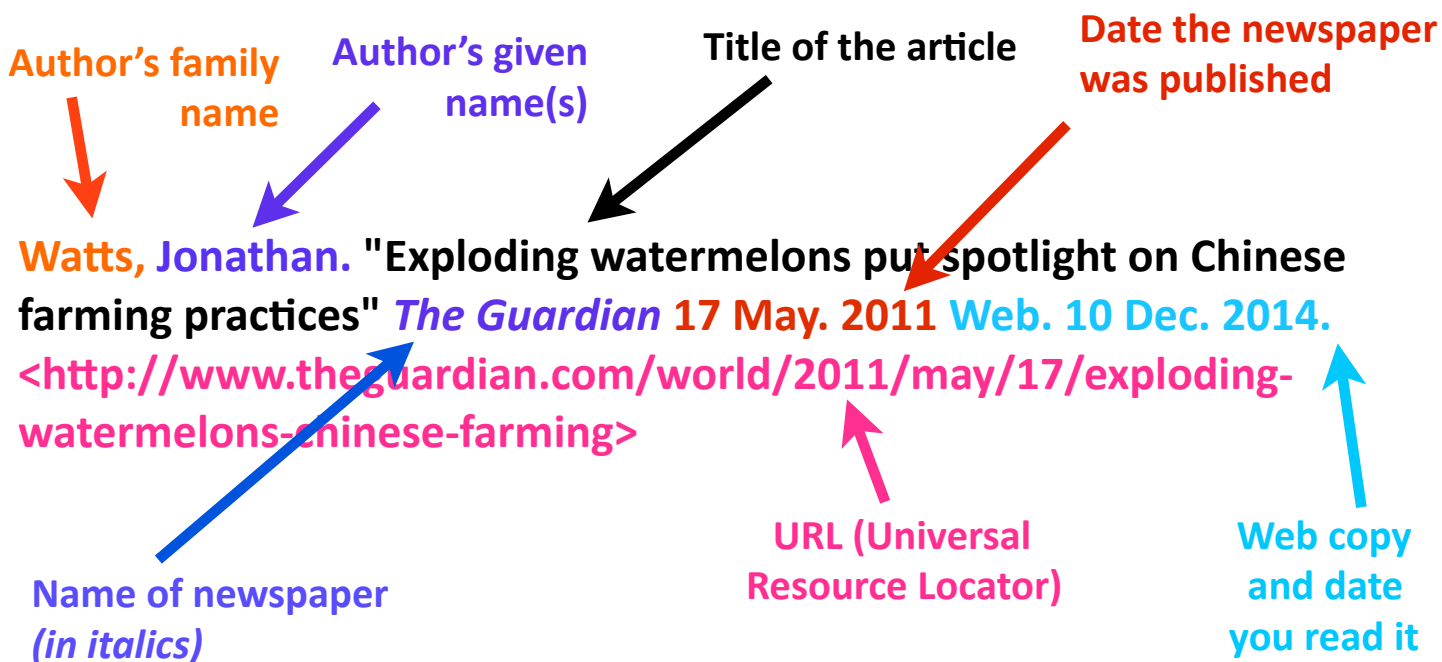
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How to cite ... a newspaper

A printed paper newspaper



An online newspaper



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How to cite ...

a paper newspaper

A printed paper newspaper

CHINA DAILY

中國日報

Page number

Name of article

Name of newspaper



Screening is essential

By YANG WANLI

The 2012 Cancer Registry Annual Report, published by the China Tumor Cases Registration Center earlier this year, said that on average 7,300 people die from cancer on the Chinese mainland every day. That works out more than 2.6 million deaths annually. Lung cancer tops the list in China in terms of the rate of incidence and deaths. The disease is fatal for approximately 26 percent of people who contract it, that's almost double the number of deaths attributable to liver cancer, the number two killer. Zhou Qi, a deputy to the National People's Congress and president of Chongqing Cancer Hos-

BY THE NUMBERS

7,300 people die from cancer on the Chinese mainland every day

2.6 million deaths from cancers on the Chinese mainland annually

26 percent

proportion of lung cancer patients who die from the disease on the Chinese mainland

Date the newspaper was published

Title of the article

Author's family name

Author's given name(s)

In some cultures, names are reversed so that they read "given name, family name" rather than "family name, given name."

This is a paper copy

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Cite it right!

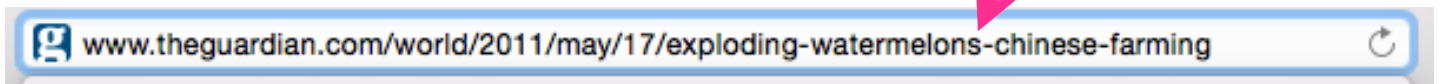
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How to cite ...

an online newspaper

An online newspaper

URL (Universal Resource Locator)



theguardian

News | Sport | Comment | Culture | Business | Money | Life & style | Travel | Environment

Environment > Farming

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Exploding watermelons put spotlight on Chinese farming practices

New food scandal as fields of watermelons are destroyed after farmers mistakenly apply growth accelerator

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Article history

Environment
Farming · Food

World news
China · Asia Pacific

More news

Title of the article

Author's family name

Jonathan Watts, Asia environment correspondent
The Guardian, Tuesday 17 May 2011 3.38 BST

Author's given name



Farmers clear burst watermelons from plastic greenhouses in Danyang, eastern China. Photograph: AP

Date the newspaper was published

The flying pips, shattered shells and wet shrapnel still haunt farmer Liu Minasuo after an effort to chemically boost his fruit crop went

Cite it right!

How to make ... a list of citations

A list of citations, or bibliography, must always be placed at the end of your research paper or assignment. It is part of the main body of your work so it must not be placed in an appendix.

The list of citations must match your in-text citations, and every in-text citation must have a corresponding citation in the list of citations

If you have read a book or article, but you have not cited it, you must not add it to your list of citations. On the other hand, if you have read something and you have used that idea, you should have cited it of course!

Your list of citations must be in alphabetical order, by family name of the author, or the name of organisation. Here is an example with these first letters hi-lighted in red.

List of citations

National Geographic Magazine. "National Geographic Magazine." *National Geographic Magazine*. National Geographic, 2014. Web. 10 Dec. 2014.

Smith, Roff. "Just Press Print." *National Geographic Magazine*. National Geographic Society, 1 Dec. 2014. Web. 10 Dec. 2014. <<http://ngm.nationalgeographic.com/2014/12/3d-printer/smith-text>>

Watts, Jonathan. "Exploding watermelons put spotlight on Chinese farming practices" *The Guardian* 17 May. 2011 Web. 10 Dec. 2014. <<http://www.theguardian.com/world/2011/may/17/exploding-watermelons-chinese-farming>>

Winchester, Simon. *A Crack in the Edge of the World: The Great American Earthquake of 1906*. London: Penguin Books Ltd, 2006. Print.

Yang, Wanli. "Screening is essential." *China Daily* 19 Mar. 2013: 8. Print.

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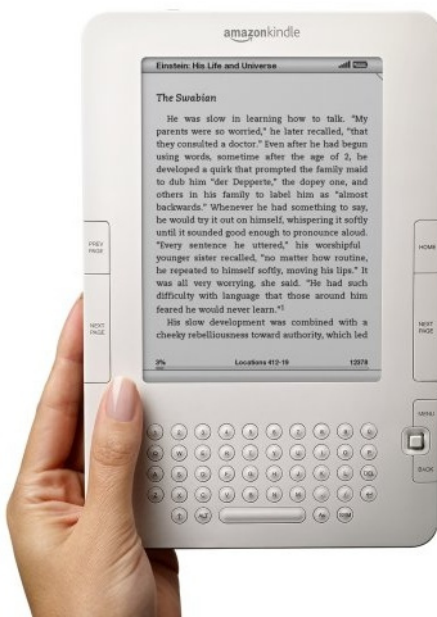


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**City where the book
was published**

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Author's given name(s) → **Peter.**
Title of the e-book → **Transformers.**
City where the book was published → **New York:**
Publisher → **Del Rey,**
Year published → **2011.**
Page number → (none shown)
This is a Kindle file. → **Kindle file.**